



Minutes of Executive Committee Meeting of 10th June 2010, Luxembourg

Present: Theo de Goeijen, President (TdG),
Lasse Lehtokangas, Vice-President (LL)
Richard Dowling, Secretary (RD)
Daniel Koener, Treasurer (DK)
Lieven Muylaert (LM)
Palle Lundborg (PL)

Apologies for absence

Apologies for absence were noted as having been received from Marco Paladino.

TdG opened the meeting, thanking DK and Luxembourg Customs for hosting.

(1) Minutes of the Previous Meeting

The minutes of the Executive Committee meeting of 29th January 2010 were agreed as a true and fair record.

(2) Matters Arising

AP 24/09: TdG noted that Mick O'Hanlon had informed him that he was unable to continue as auditor, at least for the time being. It was decided that Sven Mandel-Hansen should continue as the other auditor, to be assisted by another person (not a member of the Executive Committee) who would be attending the AGM. Frank Agius (Malta) was suggested for the role. It was also noted that it might be prudent to select a reserve auditor, who could shadow the auditors

when they were doing their work and thus be able to take over in the future should the need arise.

AP 21/10: TdG to ask one of the representatives attending the AGM if he or she will act as auditor.

AP 03/10: LM outlined some background and a brief discussion took place, touching on the Brussels 20K and the six-a-side football. PL noted that it was good for event participants to be able to meet EC members and that meetings should therefore be timed to coincide, where possible, with sporting events. The meeting agreed that it was important that EC members be present at high profile Association events and that this should be facilitated by meetings being arranged, where possible, to coincide with such events. LM added that it was good for participants to be able to meet senior managers too. TdG emphasised the importance of each country's representative gaining and maintaining the support of his or her senior management.

AP 06/10: TdG advised that Slovenia had been briefly back in touch but that this appeared to have now lapsed. DK sent the subscription invoices but had nothing back. PL advised that he had met a Slovenian Customs officer who had said he would see if he could help. It was agreed that efforts to contact Slovenia should continue.

AP 14/10: Improvements could include more pasta being available, meeting people at the airport or giving them information as to how to get to the accommodation from the airport, sorting out difficulties in travelling from the accommodation to the race start point and providing more information about the organisation of the event.

AP 16/10: LM emphasised the importance of keeping the lists of Directors-General and representatives up to date.

AP 22/10: LL to update the lists of Directors-General and representatives on the website.

(3) Treasurer's Report

DK issued the Treasurer's Report in spreadsheet form. He noted that subscriptions had not yet been paid by Austria, Belgium, the Czech Republic, Ireland, Latvia, Slovenia and Turkey. He further noted that France was continuing to pay by cheque. LM advised that he should be able to bring Belgium's subscriptions for 2010 and 2011 to the 2010 AGM and would then continue to pay in cash at each year's AGM. TdG paid the Italian subscription to DK in cash,

having received it from MP at the Brussels 20K. There was €12,014.05 in the bank as at 10th June 2010.

The meeting agreed that it was particularly important that Latvia and Turkey be chased for their subscriptions as they had sent participants to the Brussels 20K, this benefiting from membership without having paid the subscription. It was noted that Turkey would also be sending participants to the Nijmegen Marches.

There was a discussion about procedures for dealing with non-payment. It was agreed that DK would send a reminder and that if payment was still not forthcoming TdG would write to the relevant Director-General.

AP 23/10: DK to send reminders to those countries whose subscriptions are still in arrears.

(4) Calendar 2011 and 2012

The calendar was discussed; see annexes 2 and 3 for details.

It was agreed to approach Poland to see if it can host the spring 2011 EC meeting. If this is not possible, PL said that Sweden would host the meeting.

AP 24/10: TdG to check with Poland whether it can continue to host the table tennis tournament.

AP 25/10: TdG to approach Poland to see if it can host the spring 2011 EC meeting, preferably at the same date and venue as the table tennis tournament.

AP 26/10: TdG to approach Germany about it hosting the winter 2012 EC meeting.

EC members commented favourably on the very generous welcome they had received at the Brussels 20K.

AP 27/10: LM to check whether EC members can run the Brussels 20K in 2011.

AP 28/10: TdG to see if Slovakia can host the shooting competition in 2011.

AP 29/10: TdG to confirm that the Czech Republic can host the cross-country in 2011.

LL gave some brief details as to the volleyball tournament that Finland will be organising in 2011; it may be in Helsinki or Lapland.

AP 30/10: TdG to write to Malta to see if it can organise the six-a-side football in 2012.

AP 31/10: RD to write to all member countries to gauge interest in an ECSA cycling event.

(5) Website

LL updated the meeting on the current state of play with the website. PL asked about including the date of the most recent update and was told that this was in hand. LL said that the details of some reps were out of date and that some pictures had still not been received. TdG said that it was important to publish regular (monthly) updates of changes on the website.

AP 32/10: LL to start sending out monthly updates of changes to the website.

(6) Communicating EC news to representatives

It was agreed that RD should do another update, of this EC meeting and that opinion should be canvassed at the AGM as to whether representatives had found it useful.

(7) Possible French tennis tournament

TdG outlined the enquiry from a Robert Valet of France about the possibility of a tennis tournament. PL said that Italy had considered such a tournament a long time ago but that nothing had come of it. LM noted that there had been a tennis tournament when the Association had been founded. The meeting agreed in principle that such a tournament would be a good idea.

AP 33/10: TdG to contact Robert Valet and Jacky Golanski to see if France is willing to organise a tennis tournament.

(8) Report on Six-a-Side Football tournament

RD advised the meeting of various details of the tournament, with input from LL who had also been there. He said that lessons from the tournament had included having a fully-costed business plan at an early stage, getting the bank account set up early, having a clear transport plan and ensuring that a pool of people rather than just one person had the information on all the arrangements. RD

said that overall things had gone very well, with the presentation dinner being a particular highlight; LL echoed this last point.

RD said that if the UK hosted the swimming gala in 2011 it would be during the usual UK swimming gala; it would therefore be important to make the ECSA element stand out.

(9) Possible support from the European Commission

LL updated the meeting. He advised that the Commission had said that whilst direct financial support would not be possible at this time, items such as medals and trophies for individual events could possibly be obtained. It would therefore be necessary to decide which events we wanted to support in this way. LL said that it might be possible to communicate directly with Mr Deffa, the TAXUD Director-General, as a result of a contact made by the Finnish Director-General on our behalf.

(10) Annual General Meeting 2010

LM said that the 2010 AGM would take place in Brussels; details were issued. A bus will take representatives from the hotel to the AGM venue and there will be a tour for partners during the time of the meeting. The meeting agreed the draft invitation.

(11) Event Organisers' Guide

TdG suggested some changes, which were incorporated. The Guide was then agreed.

AP 34/10: RD to send the revised Event Organisers' Guide to LL for publication on the website.

(12) New Executive Committee members

PL advised that he was likely to have to step down from the Executive Committee at this year's AGM, due to financial pressures within his administration. A discussion of possible replacements for PL and Jan Gajdos took place, during which it was noted that there were currently no female members of the EC. It was agreed that member countries should be invited to put forward candidates for vacant positions on the Executive Committee.

The meeting thanked PL for his service on the Executive Committee.

(13) Any Other Business

DK expressed his concern over member countries facing limitations on their ECSA activities due to budgetary constraints. LM said that we should see how many countries came to the AGM.

Association flags were briefly discussed.

AP 35/10: RD to send the large ECSA flag back to TdG.

The meeting discussed the La Sauldre event and expressed its wish that further events take place in France.

AP 36/10: DK to telephone Jacky Golanski to review the success of La Sauldre and ask for pictures and results for the website.

RD asked for more updates on action points prior to meetings, to save time at the meeting itself; the meeting concurred.

Date and Venue of Next Meeting

The next meeting of the Executive Committee was agreed for Cyprus if possible, or London if not, in January 2011.

There being no further business, the meeting closed at 3.55pm.

**RICHARD DOWLING
SECRETARY
14TH JUNE 2010**

Annex 1

Update on Action Points Taken Forward from previous meeting(s)

AP	BY	ACTION POINT
		From Executive Committee meeting of 12th June 2009
09/09	JG	JG to send TdG his examples of promotional items.
		<i>Void, JG having left the Executive Committee</i>
		From Annual General Meeting of 01st October 2009
21/09	ALL	Suggestions for promotional items to be sent to TdG.
		<i>Ongoing</i>
24/09	TdG	TdG to contact Mick O'Hanlon of Ireland to see whether he is able to act as auditor for 2009 - 2010.
		<i>Discharged, Mick is not able to act as auditor</i>
		From Executive Committee meeting of 29th January 2010
01/10	DK	DK to send 2009/2010 subscription invoices to all countries which did not receive them.
		<i>Discharged.</i>
02/10	TdG	TdG to invite Pierre Galland and the French Customs attache in the Netherlands to the 2010 shooting competition in order to provide an opportunity to discuss issues of mutual interest.
		<i>Ongoing</i>
03/10	LM	LM to invite Jacky Golanski to the 2010 shooting competition in order to provide an opportunity to discuss issues of mutual concern.
		<i>Discharged</i>
04/10	TdG	TdG to investigate the feasibility of using Facebook to publicise the Association.
		<i>Ongoing</i>
05/10	TdG	TdG to investigate the feasibility of producing a regular ECSA Newsletter.
		<i>Discharged, agreed as not necessary due to publication of minutes on website</i>
06/10	TdG	TdG to ask Jan Gajdos to use his contacts in Slovenian Customs to see if their country can be persuaded to resume contact.
		<i>Ongoing and re-worded</i>
07/10	LM/ MP	LM and MP to attempt to contact Slovenian Customs via the Communications Department network to see if Slovenia can be persuaded to resume contact.
		<i>Ongoing</i>

08/10	RD	RD to establish whether the United Kingdom can organise the 2011 Swimming Gala.
		<i>Ongoing, UK Swimming Section keen to organise 2011 Swimming Gala, approval needed from parent body, due before AGM</i>
09/10	LM	LM to arrange the participation of TdG, LL, DK, PL and MP, as a special team, in the Brussels 20K.
		<i>Discharged</i>
10/10	TdG	TdG to contact the German representative to see if his country can host the January 2011 EC meeting.
		<i>Discharged, Germany unable to host an EC meeting in 2011 but possibly in 2012, TdG asked Cyprus if they can host the EC in January 2011 but has had no response</i>
11/10	TdG	TdG to contact the Hungarian representative to see if his country can organise ECSA participation in the Lake Balaton Supermarathon in 2011.
		<i>Ongoing, Bernie Sik to send information, an ECSA team may be possible</i>
12/10	TdG	TdG to contact the Austrian representative to see if his country can organise the golf in 2011.
		<i>Ongoing, Karl Wappel contacted, no reply yet</i>
13/10	TdG	TdG to contact the Slovakian representative to see if his country can organise the shooting in 2011.
		<i>Ongoing, Slovakia has a new representative</i>
14/10	TdG	TdG to contact the Hungarian representative to discuss possible improvements in the organisation of the marathon.
		<i>Ongoing</i>
15/10	DK	DK to recover 10 Euros in bank charges from France.
		<i>Ongoing</i>
16/10	LL	LL to use contacts in Latvian Customs to attempt to obtain payment of overdue subscriptions.
		<i>Ongoing, LL tried the Latvian DG but there is now a new DG and representative</i>
17/10	RD	RD to circulate the draft Event Organisers' Guide for comment, with a view to ratification at the June 2010 EC meeting.
		<i>Discharged, comments requested by 02nd April</i>
18/10	TdG	TdG to advise Estonia that they can participate in the Kosice Marathon and as an observer at the 2010 Annual General Meeting but that all other participation will be contingent on full ECSA membership.
		<i>Discharged, E-mail sent 02/02/2010</i>

19/10	TdG	TdG to ask the Cyprus representative to approach Greece about the possibility of it joining the Association.
		<i>Void</i>
20/10	PL	PL to order an additional twenty XXL polo shirts.
		<i>Discharged, nineteen polo shirts received</i>

Annex 2

Action Points Taken Forward from meeting of 10th June 2010

AP	BY	ACTION POINT
		From Annual General Meeting of 01st October 2009
21/09	ALL	Suggestions for promotional items to be sent to TdG.
		From Executive Committee meeting of 29th January 2010
02/10	TdG	TdG to invite Pierre Galland and the French Customs attache in the Netherlands to the 2010 shooting competition in order to provide an opportunity to discuss issues of mutual interest.
04/10	TdG	TdG to investigate the feasibility of using Facebook to publicise the Association.
05/10	TdG	TdG to investigate the feasibility of producing a regular ECSA Newsletter.
06/10	TdG	TdG to continue efforts to re-establish regular contact with Slovenia..
07/10	LM/ MP	LM and MP to attempt to contact Slovenian Customs via the Communications Department network to see if Slovenia can be persuaded to resume contact.
08/10	RD	RD to establish whether the United Kingdom can organise the 2011 Swimming Gala.
11/10	TdG	TdG to contact the Hungarian representative to see if his country can organise ECSA participation in the Lake Balaton Supermarathon in 2011.
12/10	TdG	TdG to contact the Austrian representative to see if his country can organise the golf in 2011.
13/10	TdG	TdG to contact the Slovakian representative to see if his country can organise the shooting in 2011.
14/10	TdG	TdG to contact the Hungarian representative to discuss possible improvements in the organisation of the marathon.
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18/10	TdG	TdG to advise Estonia that they can participate in the Kosice Marathon and as an observer at the 2010 Annual General Meeting but that all other participation will be contingent on full ECSA membership.
22/10	LL	LL to update the lists of Directors-General and representatives on the website.

23/10	DK	DK to send reminders to those countries whose subscriptions are still in arrears.
24/10	TdG	TdG to check with Poland whether it can continue to host the table tennis tournament.
25/10	TdG	TdG to approach Poland to see if it can host the spring 2011 EC meeting, preferably at the same date and venue as the table tennis tournament.
26/10	TdG	TdG to approach Germany about it hosting the winter 2012 EC meeting.
27/10	LM	LM to check whether EC members can run the Brussels 20K in 2011.
28/10	TdG	TdG to see if Slovakia can host the shooting competition in 2011.
29/10	TdG	TdG to confirm that the Czech Republic can host the cross-country in 2011.
30/10	TdG	TdG to write to Malta to see if it can organise the six-a-side football in 2012.
31/10	RD	RD to write to all member countries to gauge interest in an ECSA cycling event.
32/10	LL	LL to start sending out monthly updates of changes to the website.
33/10	TdG	TdG to contact Robert Valet and Jacky Golanski to see if France is willing to organise a tennis tournament.
34/10	RD	RD to send the revised Event Organisers' Guide to LL for publication on the website.
35/10	RD	RD to send the large ECSA flag back to TdG.
36/10	DK	DK to telephone Jacky Golanski to review the success of La Sauldre and ask for pictures and results for the website.

Annex 3

Events & Meetings in 2011

Activity	Date	Member State	Comments
EC meeting	January	Cyprus or UK	
Skiing	February/March	Italy	
Supermarathon	March	Hungary?	
Table Tennis	May	Poland	
EC meeting	May?	Poland? Sweden?	
20K Road Race	29/05	Belgium	Brussels
Golf	June	Austria? Holland? Italy?	
Shooting	July	Slovakia? Luxembourg?	
Walking	July	Netherlands	Nijmegen
Cross-Country	September	Czech Republic?	10K & 1 mile
Swimming	September/October	UK?	
Marathon	October	Hungary	
Volleyball	07/10 & 08/10?	Finland	
AGM	08/10?	Finland	

Annex 4

Events & Meetings in 2012

Activity	Date	Member State	Comments
EC meeting	January	Germany?	
Skiing	February/March	Italy	
Supermarathon?	March	Hungary?	Lake Balaton
Table Tennis	May	Poland	
Football	May?	Malta?	6-a-side
20K Road Race	May	Belgium	Brussels
Golf	June	Italy? Austria?	
EC meeting	June	Italy? Austria?	
Shooting	July	Slovakia?	TdG to check
Walking	July	Netherlands	Nijmegen
Cross Country	September	Czech Republic	10K & 1 mile
Marathon	October	Hungary	
AGM	October	UK?	